

Agenda Item No: 6 **Report No:** 31/15
Report Title: Staff Survey 2014
Report To: Employment Committee **Date:** 23 February 2015
Cabinet Member: Councillor Elayne Merry
Ward(s) Affected: All
Report By: Helen Knight
Contact Officer(s)- Helen Knight
Name(s): Helen Knight
Post Title(s): HR Manager
E-mail(s): Helen.knight@lewes.gov.uk
Tel No(s): 01273 661365

Purpose of Report:

To update the Employment Committee regarding the results from the Annual Staff Survey completed in October/November 2014.

1 Officers Recommendation(s):

To note the report.

2 Reasons for Recommendations

The Committee have previously agreed the questions (in June 2014) which formed this survey and asked for an update regarding the results to be presented to them.

3 Information

The data gathered from the staff survey has been presented as background papers.

This information was collated by HR and Officers from the Business Strategy and Performance Section. It was then discussed by CMT prior to being circulated to eCMT (extended CMT) who have all now discussed this with their staff at team meetings. eCMT also 'paired up' with a manager from another department who attended their team meeting to demonstrate consistency and give staff an independent person to speak to should they wish.

eCMT will be discussing this again within the next few weeks specifically the feedback from staff, what the action plan/points will be from this, if any, and this will be communicated to the organisation when decided.

4 Financial Appraisal

There are limited financial implications to this report, using Survey Monkey and existing HR resources to administer the staff survey has resulted in an overall expenditure of £50 plus officer time.

5 Legal Implications

The Legal Services Department have not been asked for comments.

6 Sustainability Implications

I have not completed the Sustainability Implications Questionnaire as this Report is exempt from the requirement because it is a progress report/budget monitoring report/development control report

7 Equality Screening

Equality analysis is not required as this is an information only report with no key decisions attached.

8 Background Papers

None

9 Appendices

Appendix 1 - Report showing results from staff survey.